



### Academic Ethics Policy Violation Reporting Form

Failure to report any known or suspected violation of the AEP is considered a violation. Please fill out all information below and submit to the Student Services Office at [carey.student@jhu.edu](mailto:carey.student@jhu.edu). Our phone number is 410-234-9240. Location: 5<sup>th</sup> floor, HE.

The Student Services Office will then work to review, hear and decide the case.

Your name (first – last)	
Name of alleged violator (first – last)	
Course number and name	
Semester / term Instructor	
Charge (cheating/plagiarism/academic dishonesty) <a href="https://carey.jhu.edu/life-at-carey/student-resources/academic-ethics-policy/">https://carey.jhu.edu/life-at-carey/student-resources/academic-ethics-policy/</a> please refer to the Academic Misconduct section if you are unsure. <b>*Note: The SSO reserves to amend the violation of submitted documents</b>	
Specific Assignment: (Final paper/exam, paper 1 of 5 in course, quiz 2, etc.)	
% of total grade in course for this assignment: (if known) <b>**Please attach syllabus**</b>	
Date of violation	
Brief description of the infraction (observations, findings, etc. for plagiarism, please attach the report to your email)	
Any additional comments you would like to add	

Thank you for taking the time to report the alleged violation. Please note we take such reports seriously. Frivolous reports will not be tolerated and the Student Conduct Code or AEP will apply. While we do our best to keep your name anonymous, please note that there may be instances where your name must be shared.

**Please attach any relevant information**