# Table of Contents

Welcome from Dean Ferrari ........................................ 2

Meet the Faculty .......................................................... 3

Program Summary......................................................... 8

Overview of Orientation Schedule ................................. 10

Academic Calendar ....................................................... 11

Getting Started .......................................................... 12

Student Clubs ............................................................. 15

Value Added Activities ............................................... 17

Career Development Office ......................................... 18

Academic Ethics Policy ............................................... 19

Health Insurance ......................................................... 20

Campus Information .................................................... 22

Housing & Hotel Information ....................................... 25

Pre-Arrival Checklist ................................................... 26

Contact Information .................................................... 27
July 2017

Dear Student:

It gives me great pleasure to welcome you to the Johns Hopkins Carey Business School. As a member of the master’s degree program, you are poised for a fascinating and challenging journey that will impact your life in powerful and positive ways.

The Carey Business School was founded at Johns Hopkins University thanks to the vision of the late philanthropist, William P. Carey. Put simply, he believed that business education could help build a better society. This guiding principle transformed the university’s 90-year-old business program into the AACSB-accredited business school we are today.

In choosing Carey, you will be joining a special place where business is taught with humanity in mind. Your courses will present business concepts in a rigorous and integrated framework that emphasizes practical applications while challenging you to address real-world problems. Our learning environment fosters thoughtful discussion of critical business issues, including ethics, leadership, and community engagement, with not only the Carey faculty but also with a wide range of business and community leaders. Special emphasis is placed on experiential learning as you work with businesses and nongovernmental organizations around the globe.

In addition to the day-to-day support you will receive from the dedicated faculty and staff of the Carey School, you will benefit from being part of Johns Hopkins University. All of us, individually and collectively, are committed to your success.

So again, welcome to Johns Hopkins University and the Carey Business School. I wish you a wonderful experience filled with discovery and achievement.

Sincerely,

Bernard T. Ferrari
Professor and Dean

Office of the Dean
100 International Drive  Baltimore, MD 21202-1099  Office Phone 410-234-9210  www.carey.jhu.edu
Meet the Faculty

Mario Macis, PhD, Academic Program Director

Mario Macis, PhD (Economics, University of Chicago) is an Associate Professor in the research track with expertise in the areas of prosocial behavior, morally controversial transactions, global health, experimental economics, development economics, and labor economics. He is also Associate Faculty at the Armstrong Institute for Patient Safety and Quality at the Johns Hopkins University School of Medicine, Faculty Research Fellow in the National Bureau of Economic Research (NBER), and Research Fellow at the Institute for the Study of Labor (IZA). Dr. Macis has been a consultant for the World Bank, the International Labor Organization, the National Marrow Donor Program, and the United Nations Development Programme.

Yaa Akosa Antwi, PhD, Assistant Professor

Yaa Akosa Antwi, PhD (Applied Economics and Management, Carnegie Mellon University) joined the Johns Hopkins Carey Business School in 2016. She is an Assistant Professor in the research track with expertise in the areas of health economics and policy. Prior to joining Carey, she was Assistant Professor in the Department of Economics at Indiana University-Purdue University Indianapolis.

Chester Chambers, PhD, Assistant Professor

Chester Chambers, PhD (Operations Management, Duke University) joined the Johns Hopkins Carey Business School in 2009. He is an Assistant Professor in the research track with expertise in the areas of Operations Strategy, Dynamic Programming, and Decision Modeling.

His list of publications includes works in Management Science, Production and Operations Management, IIE Transactions on Operations Engineering, and Decision Sciences. Before joining the Carey Business School, Dr. Chambers served on the editorial board of Manufacturing and Services Operations Management from 2004 to 2005. He was the recipient of Cox Research Fellowship in both 2005 and 2006 as well as the Dunleavy Research Fellowship in 2007 and 2008. Dr. Chambers is also a senior editor for Production and Operations Management.

His teaching interests are: Manufacturing Strategy, Management of Service Operations, Supply Chain Management, Managing Operations in E-Commerce, and Advanced Decision Modeling.
Maqbool Dada, PhD, Professor

Maqbool Dada, PhD (Management, Sloan School of Management, Massachusetts Institute of Technology) joined the Johns Hopkins Carey Business School in 2009. He is a Professor in the research track with expertise in the areas of operations management, supply chain management and pricing models.

Kevin Frick, PhD, Professor

Kevin Frick is the Vice Dean for Education at the Johns Hopkins Carey Business School. Trained as a health economist, he received his PhD in Economics and Health Services Organization and Policy at the University of Michigan. Professor Frick has been with Johns Hopkins University since 1996, spending more than 16 years at the Bloomberg School of Public Health before becoming Vice Dean for Education at the Carey Business School in April 2013. His research focuses on cost-effectiveness analysis in fields ranging from ophthalmology to nursing to cancer care. He has published more than 180 peer reviewed journal articles, of which he is principal author on more than 60.

Jemima Frimpong, PhD, Assistant Professor

Jemima A. Frimpong, PhD (Wharton School of the University of Pennsylvania) is an Assistant Professor in the research track at the Johns Hopkins Carey Business School from 2016. Her research focuses on the adoption and sustainability of innovations, development and testing of organizational-level interventions, and performance improvement. Her research centers primarily on health care organizations.

Toby Gordon, ScD, Associate Professor

Toby Gordon, ScD (Health Policy and Management, Johns Hopkins University) joined the Johns Hopkins Carey Business School in 2010 and is an Associate Professor with expertise in the areas of healthcare policy, management of hospitals and health systems, and technology commercialization. Toby has joint appointments in the Johns Hopkins Bloomberg School of Public Health (Health Policy and Management and the Johns Hopkins University School of Medicine Department of Surgery. Toby serves as the Academic Program Director of the Healthcare Management Programs, directs the Discovery to Market technology commercialization course and is the Deputy Director for Business Strategies for the Institute for Clinical and Translational Research (ICTR) at the Johns Hopkins University School of Medicine. She is currently the section editor of Medical Technology for the journal Surgical Innovation, and serves as a healthcare expert for the European Commission. Her professional background prior to Carey includes serving as Vice President of the Johns Hopkins Hospital and Health System, consulting academic medical centers, teaching, conducting outcomes research in surgery focused on the relationship between cost and quality and serving as a health care expert for the European Commission.
Changmi Jung, PhD, Assistant Professor

Changmi Jung, PhD (Healthcare Information Systems, Carnegie Mellon University) joined the Johns Hopkins Carey Business School in 2014. Her main research area is clinical health informatics, with particular focus on the innovative e-Health delivery models via patient portals and online consultations.


Stacey Lee, JD, Assistant Professor

Stacey Lee, JD, is an Assistant Professor in the practice track with expertise in the areas of business law, ethics and social responsibility. Her teaching interests include Negotiation and Mediation, Legal Issues in Medicine and Business Law.

Professor Lee has been a recipient of the Greenwall Fellowship Program in Johns Hopkins Berman Institute of Bioethics and Health Policy; has been selected as Health Law Scholar by the American Society Law Medicine & Ethics and the Saint Louis University Center for Health Law Studies.

Nayoung Lee Louie, PhD, Lecturer

Nayoung Lee Louie (PhD, Biomedical Engineering, Johns Hopkins University School of Medicine) has been a part of the Carey Business School’s Discovery to Market project since 2010. Her research is in the field of brain imaging and computational anatomy. She collaborated with researchers at UCLA, Northwestern University and University of New South Wales in Australia. She also worked at a start-up biotech company specializing in the adult stem cell technology as a medical consultant.

She was an National Science Foundation Neuroengineering Summer Research fellow at the University of Washington in Saint Louis and Howard Hughes Summer Research fellow at the University of California, Los Angeles. She is also the recipient of the Susan T. and James H. Bankard, Sr. Research Award.
Supriya Munshaw, PhD, Lecturer

Supriya Munshaw, PhD (Computational Biology & Bioinformatics, Duke University) joined the Carey Business School faculty in 2013. She is a Lecturer in the Practice Track with interest in technology transfer and commercialization of early-stage technologies. At Carey she has taught several courses including Discovery to Market, Biotechnology and Pharmaceuticals, Statistical Analysis, Business Leadership and Human Values and, New Product Development. She is one of the founders and organizers of the Johns Hopkins Bootcamp for Biomedical Entrepreneurs. She advises and works with local biotech and medtech startups, has served as adjunct faculty for the NSF I-corps program and has served on NIH SBIR grant review panels. She also serves as the Chair of the Committee on Diversity and Inclusion for faculty and staff at Carey.

Christopher Myers, PhD, Assistant Professor

Christopher G. Myers, PhD (Management & Organizations, University of Michigan) is an Assistant Professor in the research track at the Johns Hopkins Carey Business School, with expertise in the areas of learning, development, and innovation. His research explores how people learn from their own experiences at work, as well as how people learn vicariously from others’ knowledge and experience, and he focuses in particular on learning in health care organizations and other knowledge-intensive industries. Prior to joining Carey, he was an Assistant Professor of Organizational Behavior at the Harvard Business School.

Jian Ni, PhD, Associate Professor

Jian Ni, PhD (Industrial Administration, Tepper School of Business, Carnegie Mellon University) is an Associate Professor in the research track. He specializes in empirical and theoretical analysis of healthcare and pharmaceutical, environmental and energy, financial service, technology, and emerging markets. His work is supported by National Science Foundation, National Institute of Health, Canadian Social Sciences and Humanities Research Council, Center for Global Health, Environment, Energy, Sustainability and Health Institute, China Medical Board, among others. He has published in top business and healthcare journals. He was named a 2017 MSI Young Scholar.

Phillip Phan, PhD, Professor

Phillip Phan, PhD (Strategic Management, University of Washington School of Business Administration) is the Alonzo and Virginia Decker Professor of Strategy and Entrepreneurship, and joined the Johns Hopkins Carey Business School in 2008. He is a Professor in the research track with expertise in the areas of technology entrepreneurship and strategic management.
Bonnie Robeson, PhD, Senior Lecturer

Bonnie Robeson, PhD (Nutritional Biochemistry, West Virginia University; MA Management, The Johns Hopkins University) joined the Johns Hopkins University in 1989. She is a Senior Lecturer with expertise in the area of entrepreneurship in biotechnology.

Emilia Simeonova, PhD, Assistant Professor

Emilia Simeonova, PhD (Economics, Columbia University) joined Johns Hopkins Carey Business School in 2013. She was a research fellow at the Center for Health and Wellbeing at Princeton University between 2011-2012. Emilia’s research interests in the economics of health care delivery, patient adherence to therapy and the interaction between physicians and patients, racial disparities in health outcomes, the long-term effects of shocks to children's health and the intergenerational transmission of health. Her research has been funded by the National Institutes of Health, the National Science Foundation, the Swedish Research Council and the Danish Academy of Sciences. Her honors and distinctions include: NBER faculty research fellow.


Her teaching interests are: Health Economics, Children's health, and Development Economics.

Lindsay Thompson, PhD, Associate Professor

Lindsay Thompson (PhD, Classics, The Johns Hopkins University) joined the Johns Hopkins Carey Business School in 2002. She is an Associate Professor in the practice track with expertise in the role of character and human values in business, society, and corporate culture.
PROGRAM OVERVIEW

The Master of Science in Health Care Management prepares students to assess and act on opportunities to innovate and improve productivity in the health care sector. The program is unique in its breadth, in recognition of the fact that the health care sector is large and diverse, comprising a variety of actors in multiple industries including providers (clinics, hospitals, health care services companies), payers (public and private insurance, social insurance), innovators (pharmaceutical manufacturers, device makers, software and hardware makers), and the institutions that impact them (regulators, civil service, civil society, advocacy groups, foundations, and funders).

This is the only business school degree program in the world that can harness the resources, reputation, and experience of Johns Hopkins University and its top-ranked schools of Medicine, Nursing, and Public Health.

PROGRAM REQUIREMENTS

The program requires 36 credits. Full-time MS HCM students must complete the program in 3 semesters: fall, spring, and summer.

CURRICULUM

All students in the program will take the following required coursework components:

- 7 core courses (14 credits), including a seminar course
- 7 health care depth courses (14 credits), and 1 action-based learning course (4 credits) to complete the program.
- BU.120.601 Business Communication
- BU.131.601 Business Leadership and Human Values
- Students may choose up to 2 general business (non-health care) courses to replace an equivalent number of depth electives (or take them as overloads).

Core Courses

Overview Bootcamp (non-credit online)
BU.881.701 Fundamentals of Health Care Systems
BU.881.702 Frameworks for Analyzing Health Care Markets
BU.881.703 Health Care Law and Regulation
BU.881.704 Providers and Payers
BU.881.705 Health Marketing and Access
BU.881.706 Health Innovation and Evaluation
BU.881.710/1 Research and Policy Seminars in Health I and II

Health Care Depth

BU.883.701 Health Care Operations
BU.883.702 Emerging Frontiers in Health Care Technology and Strategy
BU.883.703 Medical Devices and Diagnostics
BU.883.704 Biotechnology and Pharmaceuticals
BU.883.705 Health Care Financing and Financial Management
BU.883.706 Leading High Reliability Health Care Organizations
BU.883.707 ‘The Wire’: Business Solutions for Community Health Improvement

Action-Based Learning

(4 credits, students choose only one course)
BU.890.711/2 Health Policy Design and Implementation I and II
BU.890.713/4 Client Consulting Practicum I and II
BU.890.715/6 Health Services Improvement I and II
BU.890.717/8 Commercializing Biomedical Innovations I and II

Business (non-Health Care) Electives
(2 credits—Students may choose up to 2 to replace the depth courses)

**Managerial Depth**
BU.121.610 Negotiation
BU.420.710 Consumer Behavior
BU.300.620 Managing Complex Projects
BU.450.730 Design Leadership
BU.142.730 Strategic Human Capital

**Analytical Depth**
BU.430.720 Competitive Pricing Analysis
BU.231.620 Corporate Finance
BU.210.620 Accounting and Financial Reporting
BU.510.650 Data Analytics
BU.520.601 Decision Models
Orientation Week: August 15-17, 2017

Date: August 15, 2017

Location: Renaissance Baltimore Harborplace Hotel 202 E Pratt St, Baltimore, MD 21202

All new MS students are required to attend the new student orientation. Students are advised to plan their arrival accordingly to allow enough time to take care of housing, banking, and other questions before the orientation program starts. A detailed schedule of orientation events will be given out to all students upon arrival. Registration for orientation is required and available via the [VIP page](#). The orientation schedule will include the follow sessions:

- Career Development
- Academic Integrity
- Life at Carey Student Panel
- Classroom Expectations
- Staying Safe
- Program Overview and Advising
- Faculty Panels

**Optional Workshop Sessions:** August 16 & 17, 2017

Location: 100 International Dr., Baltimore MD 21202

All new MS students are encouraged to attend optional workshops offered immediately following the required orientation day. Registration for workshops is required and will open at least one week prior. Sessions Include:

- Professional Communication
- IT Tools and Resources
- Top Library Resources
- Using Statistics for Business Decisions
- Microsoft Excel for Business
- Introduction to Python
## Academic Calendar

### FALL SEMESTER—2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 15-17, 2017</td>
<td>Orientation</td>
</tr>
<tr>
<td>Monday, August 21, 2017</td>
<td>Fall I session classes begin</td>
</tr>
<tr>
<td>Tuesday, October 17, 2017</td>
<td>Fall I session classes end</td>
</tr>
<tr>
<td>Wednesday, October 18, 2017</td>
<td>Fall II session classes begin</td>
</tr>
<tr>
<td>November 23-26, 2017</td>
<td>Thanksgiving Holiday—no classes held</td>
</tr>
<tr>
<td>Tuesday, December 19, 2017</td>
<td>End of fall semester</td>
</tr>
</tbody>
</table>

**Please do not make any travel plans before the end of the semester**

### SPRING SEMESTER—2018

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, January 15, 2018</td>
<td>Martin Luther King Jr. Holiday—no classes held</td>
</tr>
<tr>
<td>Monday, January 22, 2018</td>
<td>Spring I session classes begin</td>
</tr>
<tr>
<td>Tuesday, March 20, 2018</td>
<td>Spring I session classes end</td>
</tr>
<tr>
<td>Wednesday, March 21, 2018</td>
<td>Spring II sessions begin</td>
</tr>
<tr>
<td>Wednesday, May 16, 2018</td>
<td>End of spring semester</td>
</tr>
</tbody>
</table>

**Please do not make any travel plans before the end of the semester**

Please note that this is just a highlight of the 2017-2018 Academic Calendar. For a complete Academic Calendar, please visit [http://carey.jhu.edu/uploads/documents/AYCalendar2017-18_update03152017.pdf](http://carey.jhu.edu/uploads/documents/AYCalendar2017-18_update03152017.pdf)

The Carey Business School reserves the right to change without notice any programs, policies, or requirements included here.

The Johns Hopkins Carey School of Business
100 International Drive, Baltimore, MD 21202
Tel: +1-410-234-9220 or Toll Free (domestic only) 877-88-CAREY
carey.jhu.edu
Getting Started

JHED ID

Your **JHED ID and password** are required to access various applications and resources within the Johns Hopkins organization. All students are assigned a unique JHED ID number by Johns Hopkins.

Your JHED ID can be searched for here: [https://my.jh.edu/portal/web/jhupub/](https://my.jh.edu/portal/web/jhupub/) in the top right.

Once you know your JHED ID, you are required to create your own password. Please follow these steps to complete your JHED account:

1. Go to the Johns Hopkins Enterprise Directory website ([https://my.johnshopkins.edu](https://my.johnshopkins.edu))
2. Click the "First Time JHED Users Click Here" link in the box on the top left of the page
3. Enter your JHED ID in the First Time Login box
4. Follow the prompts to verify your identity using the last 5 digits of your social security number* and create a password (note the minimum character requirements of 8 characters with 2 alpha and 2 numeric). Passwords expire after 180 days.

*If you do not have a social security number, a temporary replacement number has been issued to you. To locate your temporary replacement number, please log in to your online application. Go to the Personal Information Section and find the field labeled social security number. You will need the last 5 digits of this number to authenticate the JHED LID. This number is not a US Government issued social security number and is only active within Johns Hopkins University. If you obtain a US Government issued social security number while you are a student, you must submit documentation to the JHU, Carey Business School, Office of the Registrar. 410-234-9250

JHU E-MAIL

Johns Hopkins has teamed up with Microsoft to provide Office365 email for Carey students. All students must activate a JHU e-mail account (Office365) in order to register for classes. Both the University and Carey send correspondence such as billing statements and universal announcements to your Office365 account, so it is important for you to activate and monitor this e-mail.

**NOTE:** If you are an employee at the Johns Hopkins University or Medical Institutions, you should already have an e-mail account established, and will not need to follow the steps outlined below.

**Create an Office365 Account:**

Your **Office 365** email account is accessible through [https://my.johnshopkins.edu](https://my.johnshopkins.edu).

Log into the portal using your JHED ID and password.

You will be prompted to accept the Office 365 Terms of Service. Scroll to bottom to accept.

J-CARD

The J-Card is the official identification and access card for students, faculty, and staff of the Homewood divisions of the Johns Hopkins University, including the Johns Hopkins Carey Business School. To obtain information about obtaining a J-Card please email carey.Jcard@jhu.edu. If you misplace or damage your J-Card, a replacement may be purchased for a fee of $20, by check or credit card only.
STUDENT INFORMATION SYSTEM

Johns Hopkins Student Information System (SIS) allows students to register online, view class schedules and grades, check on Financial Aid, update contact information, and receive billing information. You may access the SIS system at SIS.jhu.edu. SIS provides 24/7 access to your information. To log in to SIS, you will need to use your JHED ID. This is the ID that was assigned to you upon your initial admission or enrollment.

BLACKBOARD AND SIS FAQS

The Carey Business School uses the course management tool Blackboard, which provides instructors with the opportunity to integrate technology into the teaching and learning process. Faculty members create and manage their own course websites while having the ability to gauge students’ knowledge and encourage exploration. Enrolled students can access course sites and communicate with instructors and students from a web browser.

**Q: Where and how do I login to Blackboard?**

**A:** blackboard.jhu.edu. Click “Login using JHU Enterprise Authentication.” Next, you will be prompted for your JHED ID and JHED password (for instructions about your JHED account, please see the JHED information sheet in this section). After your ID and password have been accepted, Blackboard will load and appear on your computer screen.

**Q: What is my Blackboard username and password?**

**A:** You will use your JHED ID and JHED password to log onto Blackboard. You will use your JHED ID and password to access your JHU email account, as well.

**Q: Do I need to register for courses?**

**A:** Students are responsible for registering for courses before school starts.

**Q: Can I see in Blackboard the courses for fall 2017?**

**A:** To see your courses in Blackboard you must do the following:

1. Officially register in SIS (see below)
2. Allow 24 hours after your registration
3. Know that the professor/instructor for the course is using Blackboard and has made the course available.

**Q: I need help with Blackboard. Who should I contact?**

**A:** 24-hour technical help is available at 1-866-669-6138. You will be helped with basic questions about logging onto and navigating within Blackboard.

**Q: Where are the materials for my course in Blackboard?**

**A:** Each instructor uses Blackboard differently. Your instructor should, at the minimum, post the syllabus in Blackboard. Please ask your instructor if they will use Blackboard. Instructors are not required to update Blackboard until two days before the class starts.

LYNDA.COM

The Carey Business School is pleased to offer you complementary access to lynda.com, an online library of instructional videos on a variety of topics, including business and creative skills, and use of latest software tools. Each module is taught by accomplished teachers and recognized industry experts.

Here is a short sample selection of relevant lynda.com courses

- Accounting and Financial Reporting
- Business Writing Fundamentals
- Microsoft Office 2013 (including Excel)
• Up and Running with Matlab
• Project Management
• SPSS Statistics Essentials
• R Statistics Essentials
• Time Management Fundamentals

To access lynda.com’s library of instructional videos, please go to http://carey.jhu.edu/lynda and create your account. Once logged in, you can view the “How to use lynda.com” course to learn how to find and access lynda.com tutorials.

**MATH TOOLS**

The following links may be helpful for students who need a refresher of their quantitative skills:

Khan Academy
https://www.khanacademy.org/

Additional quantitative tutoring resources can be found on our Student Success Center website: http://carey.jhu.edu/students/student-resources/academic-support/student-success-center/quantitative-tutoring/quantitative-tutoring-resources

**LAPTOP SPECIFICATIONS**

Recommended System (or better):

**Hardware:**
Intel processor i5 or higher or similar
14.1" Widescreen Display
Memory - 8.0GB
1 GB Video
160GB+ Hard Drive
802.11a/g/n – Wireless

**Software:**
OS - Windows 7 or higher – (English Language Version)
Fully Functioning Anti-Virus (Microsoft System Center Endpoint Protection is provided free of charge by JHU while a student at http://www.it.johnshopkins.edu/antivirus/)
MS Office Pro + 2013 (available free of charge while a student at: http://hu.onthehub.com)

Most MAC computers will meet all specifications noted above. However, there may be software that is specific to JHU courses which may not be compatible, for example, Argus and Crystal Ball. In some cases, our IT department provides loaner laptops during class time. Johns Hopkins offers discounts to students for hardware and software. Please visit http://www.it.johnshopkins.edu/gettingstarted.html for further information.

**WEATHER EMERGENCY INFORMATION**

In the event of a weather emergency, please call the Johns Hopkins University weather hotline at 1-800-548-9004 or the Harbor East Campus at (410) 234-9300. If the Center closes or classes are cancelled, the voicemail message will provide that information.
Student organizations enhance the quality of life at the Carey Business School. Each year’s organizations are shaped by the interests of the current students—so if you don’t find what you’re looking for, there is an opportunity to create it!

Visit B-Involved, our online platform for student engagement and leadership: www.jhucarey.colligatedlink.net

### Healthcare Business Association

Healthcare Business Association is a student organization with a mission to provide a forum for students to learn about the business of healthcare, to interact with alumni and current members of the Johns Hopkins institution and to meet with industry leaders and key decision makers within the healthcare industry.

### Hopkins Biotech Network

Our goal isn't just to help people network, but to help our members understand the vast spectrum of opportunities in biotechnology, spanning everything from business to the lab bench. If you’d like to connect with the biotech community in Maryland, HBN is the organization for you. Because it’s not what you know, but who you know that makes the difference.

### Net Impact

The Carey Business School chapter of Net Impact supports a community of new leaders who will use business to improve the world. Promoting socially responsible and sustainable business practices in the for-profit, nonprofit, and public sectors, Carey Net Impact strives to make a positive impact on society.

### GenUN Hopkins

GenUN is the national student initiative of UNA-USA and the United Nations Foundation. Its purpose is to engage young Americans in the work of the UN via an online platform for action, campus chapter network, and U.S. Youth Observer to the UN program.

---

If you are interested in starting a new club, contact Student Services for more information at carey_stuorgs@jhu.edu
Student Government Associations

Baltimore/Columbia
An organization for students, by students; this SGA acts as a liaison between students, faculty, and administration at the Carey Baltimore and Columbia campuses. As your student advocates, we are involved in leading positive change toward the continual success of our community.

Contact: carey_sga@jhu.edu

Washington DC/Rockville
An organization for students, by students; this SGA acts as a liaison between students, faculty, and administration at the Carey DC and Rockville campuses. As your student advocates, we are involved in leading positive change toward the continual success of our community.

Contact: carey_dcsa@jhu.edu

Create a profile and join today!
B-INVOLVED!

Login into B-Involved to learn more about all student organizations.

Download and sign up into Corq application to get latest updates about your campus events.
Value Added Activities

The MS Programs office provides a variety of activities that will be offered throughout the academic year to compliment the MS Health Care Management curriculum.

MS HCM Speaker Series, Dr. Nancy Abu-Bonsrah (left) was the first black female to get into the neurosurgery residency program at Johns Hopkins Medicine with Prof. Mario Macis, the Academic Program Director

**MS Health Care Management Value Added Activities:**

<table>
<thead>
<tr>
<th><strong>Soft Skills Workshops:</strong></th>
<th>Interactive workshops that introduce or reinforce practical skills and applications</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Speaker Series:</strong></td>
<td>Sessions with business leaders who provide industry insight</td>
</tr>
<tr>
<td><strong>Social &amp; Networking Events:</strong></td>
<td>Opportunities for students to connect with their colleagues, program faculty and staff</td>
</tr>
</tbody>
</table>
Congratulations and welcome to the Johns Hopkins Carey Business School! The Career Development Office (CDO) is excited that you will be joining our vibrant graduate student community. We hope that your time at Carey will be personally and professionally prosperous.

**The CDO team looks forward to partnering with you throughout your program.** As you join the Hopkins community and launch your career as a business student and professional, we hope you take advantage of the many resources available to you. The CDO Toolkit you will be receiving this summer is a guide to help you navigate your partnership with us. The Toolkit is a collection of materials including a resume template, instructions on signing into our job database, and documents to assist with your industry preparation and networking activities.

**Your engagement with CDO begins when you arrive on campus.** We are eager to partner with you as you build your professional brand, convey your value to employers, and identify internship and job opportunities that position you for success as a global business leader and ambassador for the Carey Business School. During orientation, you will meet members of the CDO team who will share more about how to partner with CDO during your program. We look forward to your active participation.

**Begin to map out your plan by reviewing the CDO toolkit.** Completing the activities listed will ensure that you are well prepared to start your career journey and embrace your new role as a professional business student. After you arrive on campus and go through orientation, you will have the ability to meet with a career coach in a 1:1 coaching session. Your career coach will ask questions about your personal and professional goals so that you can work together to develop an action plan. Your career coach will also work with you to polish your resume so that it reflects your professional brand.

**Career success requires that individuals take full responsibility for their personal and professional development.** We recommend that you spend at least two or three hours a week on career planning and related activities. This can include meeting with a career coach, getting to know other students, and attending on campus workshops and information sessions. It could also include having informational conversations with alumni, attending lectures and other networking events, and developing new, relevant skills beyond the classroom through involvement in student organizations, case competitions, research, and community service.

On behalf of the CDO team, we look forward to a strong partnership and to seeing you on campus in August.

Sincerely,

Christy Murray
Director, Career Development Office
The Johns Hopkins Carey Business School
100 International Drive
Baltimore, MD 21202-1099
Phone: 410-234-9274 Email: christy@jhu.edu
Academic Ethics Policy

Johns Hopkins Carey Business School
Academic Ethics Policy (AEP) 2017-2018

Preamble
The Johns Hopkins University (University or JHU) and the Carey Business School (School or CBS) have a reputation for academic excellence and integrity. As members of this community, we hold ourselves to the highest standards of ethical behavior in our endeavor to create knowledge for the world. It is our personal and professional responsibility to uphold an environment of excellence, respect, integrity and leadership in our community.

Statement of Commitment
The Carey Business School measures success by the way a graduate stands out as an innovative business leader and exemplary global citizen. The Carey community believes that honesty, integrity, and community responsibility are qualities inherent in an exemplary citizen. The objective of the Academic Ethics Policy (AEP or Policy) is to create an environment of trust and respect among all members of the academic community while the qualities associated with success are developed in students.

While this policy and the potential sanctions outlined herein pertain to Carey students, it is the responsibility of every student, faculty member, and staff member to familiarize themselves with the Academic Ethics Policy and its procedures. For students in particular, failure to become acquainted with this information will not excuse any student from responsibility to abide by the rules and procedures described herein.

The Academic Ethics Policy requires that each student act with honesty and integrity in all academic activities and that each student endeavor to hold his or her peers to the same standard. The Academic Ethics Policy exists to: (1) ensure the highest level of personal and professional conduct by our students, and (2) provide a fair, deliberative, impartial, timely and efficient process for resolving allegations of academic dishonesty.

Upon witnessing an alleged violation of the Academic Ethics Policy, a student, faculty member, or staff member shall inform the responsible faculty member (if known) and the Director of Student Services, of both the alleged violation and the name of the student accused of committing the alleged violation. The report should be in writing, preferably using the reporting form which can be obtained from the Student Services Office (carey.student@jhu.edu) or by visiting the Academic Ethics Policy webpage (http://carey.jhu.edu/life-at-carey/student-resources/honor-code/), unless circumstances are such that an immediate oral report should be made (e.g., during a quiz or final exam). If an oral report is made, it should be followed as promptly as possible with a written report. Each member of the Carey community, as a person of integrity, has a personal obligation to adhere to this requirement. It is only by upholding the Academic Ethics Policy that members of the entire Carey community can contribute to the School's ability to maintain its high standards and its reputation. Students aware of a violation who fail to report it may also be found in violation of the Academic Ethics Policy.
Dear Carey Business School Students,

We are pleased to provide you with this overview of the Johns Hopkins University Student Health Benefit Plan (SHBP), which is administered by Consolidated Health Plans, Inc. who has contracted with Cigna for the plan’s provider network of hospitals, physicians, and other health care providers.

Your ACA*-compliant plan includes:
- Coverage while at school and at home
- Comprehensive coverage both for emergency and non-emergency situations
- Access to the Cigna PPO** network

### BENEFIT SUMMARY

<table>
<thead>
<tr>
<th>Aggregate Benefit Maximum</th>
<th>Unlimited</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>IN-NETWORK</strong></td>
<td><strong>OUT-OF-NETWORK</strong></td>
</tr>
<tr>
<td>Out-of-Pocket Maximum</td>
<td>$5,250 Individual/ $12,700 Family Max</td>
</tr>
<tr>
<td>Annual Deductible (Per person)</td>
<td>$250/$500 Family Maximum</td>
</tr>
<tr>
<td>Preventive Care</td>
<td>100% of PA*** (deductible does not apply)</td>
</tr>
<tr>
<td>Inpatient Hospital Expense</td>
<td>80% of PA</td>
</tr>
<tr>
<td>Physician’s Office Visit</td>
<td>80% of PA</td>
</tr>
<tr>
<td>Mental Health Office Visit</td>
<td>80% of PA</td>
</tr>
<tr>
<td>Emergency Room Expense Co-pay waived if admitted</td>
<td>80% of PA</td>
</tr>
<tr>
<td>Outpatient Laboratory Expenses</td>
<td>80% of PA</td>
</tr>
</tbody>
</table>

Value-added services are also available at an additional cost, paid directly to CHP:
- Vision Discount Program
- Dental Coverage

This summary is provided as a courtesy and is not meant to replace or override the terms and conditions detailed in the Plan Document. Please refer to the Plan Document to verify medical coverage, eligibility, exclusions, limitations, and for more detailed information.

### 2017-18 Student Health Benefit Plan

More information is available at [http://carey.jhu.edu/students/student-resources/student-health-benefit-plan/](http://carey.jhu.edu/students/student-resources/student-health-benefit-plan/)

All students enrolled in full-time programs (except EMBA and MBA/MPH), and all F-1 visa status students are required to enroll in the Student Health Benefit Plan in order to provide protection against unexpected accidents and illnesses. Coverage for eligible dependents is also available. All access to CHP will be through SIS self-service.

### 2017-18 Rates

Students are covered from the first day of Orientation* through 2/14/18 for fall semester coverage and from 2/15/18 through 8/14/18 for spring semester coverage. Students are billed $1,014 per semester.

*Coverage will begin on 7/27/17 for students enrolled in the Summer Intensive program.

### 2017-2018 Waiver Information

Only students who are already enrolled in a US-based insurance plan through their employer or family, or have sponsor-paid health insurance coverage comparable to the University’s plan are eligible to request a waiver of the SHBP requirement. Waiver requests should be submitted through SIS Self-Service after July 1st and no later than September 15th, 2017.

### I need to:

#### Visit

**Find a Provider**

Cigna PPO

[www.cigna.com](http://www.cigna.com)  
(877) 657-5044

**Find a Prescription Drug Provider/Pharmacy**

Cigna Pharmacy Plan

[www.cigna.com](http://www.cigna.com)  
(800) 325-1404

**Learn about:**

- Plan Benefits
- Claims Processing
- 1D card
- Claims processing

#### JHU/Self-Service

- [sis.jhu.edu](http://sis.jhu.edu)  
- Personal Info
- Health Insurance menu

*ACA – Affordable Care Act [http://www.hhs.gov/healthcare/rights/](http://www.hhs.gov/healthcare/rights/)

**PPO – Preferred provider organization

***PA – Preferred allowance

****R&C – Reasonable and Customary
CHP /Cigna Student Health Benefit Plan Basics

CHP is the insurer. If a provider wants to verify coverage, they should do so by contacting CHP.
CHP contracts with CIGNA providers. To verify coverage contact CHP.

Know your Insurance and Healthcare Locations:

• Log in to CHP using your SIS Person ID (ex: A1B2C3)
• Under the Personal Info tab, select ‘Health Insurance’
• “Student No.” or “Participant ID” is the same 6-character alpha/numeric identifier as your Johns Hopkins ID found on the first page when you are in SIS.
• Explore options and locations through the CHP website for you to receive healthcare services in your local area. You need to know where to find the closest minute/urgent care clinic for non-emergency and prescription medicine needs.

Know your Benefits:

• You must know your insurance benefits. You can read about your benefits by selecting the option in SIS or by visiting: https://jhu-carey.consolidatedhealthplan.com/student_health/johns_hopkins_university.html

Print your Insurance Card:

• On the CHP website, select “Johns Hopkins University” and click on “ID Card”
• Enter required information and click “Request ID Card”
• Carry it with you in your wallet. (You may also want to take a picture of it with your phone.)

Customer Service Hours:

• You may call CHP customer service at (413) 733-4540 from 8:00am-5:00pm, Monday-Friday.
• After hours, you may search for a provider through the CHP website and Cigna provider directory.
• If you need emergency care, go to the nearest Emergency Room and receive care.
• Make sure to present your card at the time of service or call the provider within the following few days to provide your insurance information.
• Emergency services are payable at the same level of benefits, both in and out of network.

Find a Provider/ Make an Appointment:

• Once you are at this webpage: https://jhu-carey.consolidatedhealthplan.com/student_health/johns_hopkins_university.html, click on “Cigna” under “Your Provider Networks” in the center of the page.
• Enter zip code, select plan type, select type of doctor, SEARCH.
• A large list will generate. Select the first 1 -3 doctors on the list and give them a call, asking the following questions:
  • Confirm office is taking new patients.
  • Confirm they accept Cigna insurance.
  • If you would like to go to this doctor, schedule appointment at time convenient for you.
  • Ask what documents you need to bring to your first appointment.

Valuable Tips:

• If you have a life-threatening situation, please call 911.
• If you do NOT have a life threatening situation, consider going instead to any walk-in clinic or urgent care clinic. These clinics are less costly and you will be seen in a timely fashion. If there is need for immediate care, the provider at the clinic will direct you to the closest emergency room or will call an ambulance for you.
• How do you find the closest location of a walk-in or urgent care clinic? Follow all steps listed in “Finding Provider” section.
• If you have questions about your insurance plan, please contact CHP directly. Their contact information is listed at: https://jhu-carey.consolidatedhealthplan.com/student_health/johns_hopkins_university/contact_us.html
Baltimore Campus Information

Campus Address
100 International Drive
Baltimore, MD 21202-1099
Telephone: 410-234-9300
Security: 410-234-9301

Hours of Operation (Hours are subject to change, students will be notified if/when this occurs.)

2nd Floor
Monday through Thursday  7:00 AM – 10:00 PM
Friday 7:00 AM – 9:00 PM
Saturday 7:00 AM – 6:00 PM
Sunday 10:00 AM – 6:00 PM

5th Floor Learning Commons
Monday – Thursday 7:00 AM – 9:00 PM
Friday 7:00 AM – 5:00 PM
Saturday 7:00 AM – 6:00 PM
Sunday 10:00 AM – 6:00 PM

Access
All students, faculty, and staff must show university identification (J-Card) to the security officer upon entering the building. If you have a J-Card with no picture, you will be required to obtain a university photo ID. Access to the campus for students will be through the Carey Business School main entrance on International Drive. There will be access to the 5th floor Student Services Counter during posted business hours.

CAREY BUSINESS SCHOOL BUILDING RULES & REGULATIONS
Please adhere to the following rules and regulations while at the Johns Hopkins Carey Business School. Any infraction could result in loss of access to the building. Please contact the front desk at 410-234-9300 for any questions or concerns.

• Please conduct yourself in a professional manner at all times. Please use appropriate behavior etiquette at all times
• No lingering, congregating, assembling or making of loud noise in any common area of the building, on the sidewalks or in the plaza area
• Please do not use any other restroom facility in this building other than the 2nd, 5th and 6th, 24th floor restrooms
• No littering or permitting the emission of any noise or odor into any common area or space occupied by other tenants
• No engaging in any protests or acts of civil disobedience while in this building
• No smoking inside the building, including any of the balconies
• No attaching anything to any common area or entrance doors to the premises
• Do not block access to any common areas, entry ways, and elevator corridors
• No running in the building
• Please keep feet off of the tables and chairs

Room Scheduling
Group study rooms are available for groups of two or more students. Individual students should use the common areas or the library. To make a reservation, access http://groupstudy.johnshopkins.edu, sign in
with your JHED ID, and click on “Reservations” on the top menu. You have the option of reserving group study rooms at our Harbor East location on the 2nd and 5th floors, or in Washington, DC at the Learning Commons located at 1717 Massachusetts Avenue on the 3rd Floor.

Once the preferred location is selected, navigate to the date you would like and click in a time block that is aligned with an available room. On the next page you can adjust the start and end time as well as the date. Title your reservation and click create. Your reservation cannot last longer than 3 hours or have a date more than two weeks in advance. Please email carey.groupstudyrooms@jhu.edu if you have any questions or encounter any issues with the system.

**Business Service Center**
The Business Service Center, located on the 2nd floor next to the Library, is available for all students. The Center offers copiers and printers that may be accessed using your J-Card. There is an automated machine to add funds to your J-Card. You can also add funds online at https://eacct-jcard-sp.blackboard.com/eAccounts/AccountSummary.aspx?menu=0.

Food vending machines are also located at the Center.

**Lockers**
Lockers are available on a first come first serve basis. Please visit 2nd floor reception desk to complete an application to use a locker for the academic semester. Students are encouraged to share lockers with a fellow student and will have priority over individual requests. You will be notified via email once your application has been processed. You must use the combination lock supplied by the Operations & Facilities department.

*Please note Carey Business School Administration reserves the right to search lockers at any time.*

**Lost & Found**
Lost and found is located at the 2nd floor reception desk. If you have lost an item within the Carey Business School, please check in with either a security officer or an administrative staff member at the 2nd floor reception desk.

**Mail**
Any student who receives outside mail will receive an e-mail that their item is ready for pick-up. All mail should be retrieved at the second floor IT/OPS help desk window. Outgoing mail may be sent via the United States Postal Service (USPS) only. You may place your items in the designated black tray located on the IT/OPS service counter. All items must be stamped with the appropriate amount of US postage stamps or they will be returned.

**2nd Floor Student Lounge**
The student lounge is available for all students on campus and serves as a meeting place for students who wish to bring their lunch to school. Eating or drinking is not permitted in any classroom, study room or lab.

**Library**
The Carey Library is open during normal campus hours. Librarian hours are posted to the Library doors.

Librarian Contacts:
- Business librarian e-mail: businesslib@lists.johnshopkins.edu
- Heather Tapager, Business Librarian: htapager@jhu.edu
- Alan Zuckerman, Business Librarian, Carey: azuckerman@jhu.edu

**Smoking Policy**
The Legg Mason Tower, home of the Johns Hopkins Carey Business School Campus, is a non-smoking property. Below please find the Legg Tower Smoking Policy. We ask that Carey students adhere to the policy.
In accordance with Maryland State Law and the building’s LEED program, smoking is strictly prohibited in the entire building, garage and within 35 feet of the building’s perimeter. This includes perimeter sidewalk areas, loading dock area and inside any vehicles parked within the garage. Smoking will only be allowed in the areas outside of the 35 foot radius requirement extending from the building entrances, outdoor air intakes and any building penetrations that may provide outside air to the building.

Ash urns have been provided in two designated offsite smoking locations:
- International Drive Promenade area at the bottom of steps
- Lancaster & President Street area past the loading dock

**Legg Mason Cafeteria (4th Floor)**
The Legg Mason Cafeteria (Cook Café) is located on the 4th floor of the Legg Mason Tower. Breakfast is served until 10:00 AM and lunch is served until 2:00 PM daily, Monday through Friday. The Café is not opened on Saturday or Sunday. The Cafeteria is a non-cash facility. Only credit or debit cards are accepted as payment.

Cook Café is part of a larger business environment and therefore we require appropriate behavior and attire at all times. Appropriate business attire can include both dress and casual styles subject to certain limitations.

Legg Mason reserves the right to request that a person who they deem to be wearing objectionable items or whose behavior is inappropriate leave the Café immediately. Repeat offenders will have their access privileges revoked permanently.

**Parking and Transportation**
There are two entrances to the parking garage below the Legg Mason building: (1) on International Drive, underneath the Four Seasons Hotel, and (2) on President Street. **Students are required to park on level P5 only.** Failure to park on this level could result in loss of privileges to park in this garage.

**Daytime Parking (8am-5pm)**
Monthly parking passes are available at a discounted rate of $84.00/month through the Towne Park website.

**Instructions for Monthly Student Parking Permit:**
1. Log on to [www.towneparkpermit.com](http://www.towneparkpermit.com)
2. Click on the parking icon in green with the square
3. Select Maryland, Select Baltimore, Select Harbor East – Legg Mason –Parcel D
4. Click on Register for Monthly Parking
5. Complete the form. When you get to monthly rate, click on “Enter the quoted rate” and enter $84.00
6. Click in the box to accept the terms
7. Click on Save.
8. Once you have submitted the form, Towneparke will email you to pick up your permit.

**Evening Parking (5pm-9pm)**
Daily discounted parking is available to students taking **EVENING & SATURDAY CLASSES ONLY.** In order to use the discounted pass you must enter the garage at 5 PM or later Monday – Thursday and 8 AM or later on Saturday. Passes are sold at the 2nd floor reception desk in the first two weeks of each semester only. Please pay by credit card only – **no cash** will be accepted. You may purchase what you will need for the term at one time, the passes do not expire. There is no discounted parking on Friday.

Street parking is also available. You should read all street signs to ensure that parking is indeed permitted and if there is a cost involved.
Housing & Hotel Information

Baltimore Campus

Johns Hopkins Carey Business School does not offer on-campus housing for any students. You may find it helpful to visit the Off Campus Housing Office of Johns Hopkins: http://pages.jh.edu/~hds/offcampus/ to locate housing near the Johns Hopkins University Homewood Campus. For additional information please see our housing site at: https://offcampushousing.carey.jhu.edu.

Hotels near the Carey Business School Baltimore Campus

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Address</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admiral Fell Inn</td>
<td>888 South Broadway</td>
<td>410-522-7380</td>
</tr>
<tr>
<td>Baltimore Marriott Waterfront</td>
<td>700 Aliceanna Street</td>
<td>410-386-3000</td>
</tr>
<tr>
<td>Brookshire Inn and Suites</td>
<td>120 E. Lombard Street</td>
<td>410-625-1300</td>
</tr>
<tr>
<td>Courtyard by Marriott</td>
<td>1000 Aliceanna Street</td>
<td>443-923-4000</td>
</tr>
<tr>
<td>Fairfield Inn &amp; Suites</td>
<td>101 President Street</td>
<td>410-837-9900</td>
</tr>
<tr>
<td>Hampton Inn &amp; Suites</td>
<td>131 E. Redwood Street</td>
<td>410-539-7888</td>
</tr>
<tr>
<td>Hilton Garden Inn</td>
<td>625 S. President Street</td>
<td>410-234-0065</td>
</tr>
<tr>
<td>The Inn At Henderson’s Wharf</td>
<td>1000 Fell Street</td>
<td>410-522-7777</td>
</tr>
<tr>
<td>Hotel Monaco Baltimore</td>
<td>2 N. Charles Street</td>
<td>443-692-6170</td>
</tr>
<tr>
<td>Hyatt Place Baltimore/Inner Harbor</td>
<td>511 South Central Avenue</td>
<td>410-558-1840</td>
</tr>
<tr>
<td>Hyatt Regency</td>
<td>300 Light Street</td>
<td>410-528-1234</td>
</tr>
<tr>
<td>Intercontinental Harbor Court</td>
<td>550 Light Street</td>
<td>410-234-0550</td>
</tr>
<tr>
<td>Pier 5 Hotel</td>
<td>711 Eastern Avenue</td>
<td>410-539-2000; 866-583-4162</td>
</tr>
<tr>
<td>Quality Inn Downtown</td>
<td>110 St. Paul Street</td>
<td>410-637-3600</td>
</tr>
<tr>
<td>Renaissance Harborplace Hotel</td>
<td>202 East Pratt Street</td>
<td>410-547-1200</td>
</tr>
<tr>
<td>Springhill Suites Baltimore</td>
<td>120 E. Redwood Street</td>
<td>410-685-1095</td>
</tr>
<tr>
<td>Sheraton Inner Harbor</td>
<td>300 S. Charles Street</td>
<td>410-962-8300</td>
</tr>
<tr>
<td>Four Seasons Hotel Baltimore</td>
<td>200 International Drive</td>
<td>410-7271818; 1-888-465-4329</td>
</tr>
<tr>
<td>The Inn At Henderson’s Wharf</td>
<td>1715 Thames Street</td>
<td>443-552-1400; 410-576-5800 $419</td>
</tr>
</tbody>
</table>
As the first semester of your program at the Johns Hopkins Carey Business School approaches, you will need to accomplish many tasks before you arrive either in Washington D.C. or in Baltimore. Please refer to the following checklist to assist you in completing important procedures before you arrive at Carey.

- **JHED ID and JHU email address**: Refer to the ‘Getting Started’ section to find out how to set-up your JHED ID and email. All communication from Carey Business School will be through your Johns Hopkins email.

- **J-Card**: Submit a photo for your J-Card ID and schedule a time to pick up your J-Card prior to Orientation.

- **Orientation Registration and App**: Register for Orientation via your VIP page. Details will be posted about downloading the Orientation App which will be your guide for orientation and workshop sessions.

- **Blackboard**: Explore and learn how blackboard works.

- **SIS and Registration for fall 2017 courses**: Course registration instructions will be sent to students by mid-July 2017.

- **Housing**: Although the Carey Business School does not provide on-campus housing, many resources are available in Baltimore and Washington D.C. Please see the “Housing & Hotel Information” section of the Welcome Packet.

- **Travel documents (Passport, Visa, etc.)**: International Students who come to the U.S. in F-1 status with an I-20 from Carey must check in with the Office of International Services (OIS) via email or phone: ois@jhu.edu 667-208-7001.

- **Laptop**: Please see the recommended system specifications as listed on the sheet under First Steps section.

- **Honor Code**: Please make sure you read the Carey Business School honor code as you will be required to acknowledge that you have read the honor code.

- **Immunization**: Required for Washington D.C. Campus students only. However, in order to safeguard the health and well-being of the entire Carey community, we encourage all students to obtain vaccinations for Chicken Pox, Measles, Meningitis, Mumps, Rubella (MMR), and Tetanus/Diphtheria.
Contact Information

MSHCM Program Office
Emmanuel Opati, Associate Director of MS Programs· 410-234-9314· eopati1@jhu.edu
Miriam Dignan, Program Coordinator, mdignan1@jhu.edu
Courtney Mish, Director, MS Programs, cmish@jhu.edu

Student Services
Phone: 410-234-9240
Email: carey.student@jhu.edu
Website: http://carey.jhu.edu/students/
Contact: Bobbie Tchopev, Director, Student Services

International Services
Phone: 410-234-9282
Email: carey.Intl@jhu.edu
Website: http://ois.jhu.edu/
Contact: John Lorch, Assistant Director, Office of International Services

Career Development Office
Phone: 410-234-9270
Email: carey.careerdevelopment@jhu.edu
Website: http://carey.jhu.edu/career-development/
Contact: Kathleen Bovard, Director, Coaching and Education
Contact: Corinne Brassfield, Director, Employer Relations

Financial Aid
Phone: 410-516-5950
Email: carey.finaid@jhu.edu
Website: http://carey.jhu.edu/admissions/financial-aid
Contact: Laura Boesler, Director, Financial Aid
Contact: Sarah Mariner, Associate Director, Financial Aid

Registrar
Phone: 410-234-9250
Email: carey.registration@jhu.edu
Website: http://carey.jhu.edu/life-at-carey/office-of-the-registrar
Contact: Craig Smith, Registrar

Disability Services
Phone: 410-234-9243
Email: carey.disability@jhu.edu
Website: http://carey.jhu.edu/students/student-resources/disability-services