APA REFERENCE LIST

HOW TO LIST AUTHORS

In APA style, the author's last name is always first, and initials are used for the first and middle names. Beginning of entry in reference list:

Smith, J.D. (2012).

1. Single Author

Jones, G. (2014). *A fire in the icy winter: An eyewitness account of fire and ice.* New York, NY: Penguin Books.

2. Multiple Authors

   a. Two authors

     Rothstein, G.F. & Kelley, M. (2013). *Operational difficulties in managing firms.* London: University Press.

   b. Three to seven authors

     Rothstein, G.F., Kelley, M., Jansep, B., & Goldberg, M.K. (2013). Operational difficulties in managing firms. London: University Press.

   c. Eight or more authors

     Rothstein, G.F., Kelley, M., Jansep, B., & Goldberg, M.K., Bridesaw, M., Fredricks, D.S.,...Van Golpe, Q. (2013). Operational difficulties in managing firms. London: University Press.

3. Organization as Author

National Institute of Health. (2000). Managing diabetes. *Journal of Nutritional Medicine, 15,* 34-42.

4. Unknown Author

A map of the old world. (1987). Philadelphia, PA: Simon & Schuster.

5. Two or More Works by the Same Author

Jones, G. (2004). *Camping in the heart of London Square.* New York, NY: Penguin Books.

Jones, G. (2014). *A fire in the icy winter: An eyewitness account of fire and ice.* New York, NY: Penguin Books.

6. Two or More Works by the Same Author in the Same Year

Jones, G. (2014a). *A fire in the icy winter: An eyewitness account of fire and ice.* New York, NY: Penguin Books.

Jones, G. (2014b). *Camping in the heart of London Square.* New York, NY: Penguin Books.

DATES

When there is no date, use the abbreviation "n.d.". Reference page example: (n.d.).

> *A map of the old world.* (n.d.). Philadelphia, PA: Simon & Shuster.

ELECTRONIC SOURCES

1. Journal Article with DOI

Authors' names. (publication year). *Article title. Journal Name, Vol*(issue). Page numbers. URL

Ikua, D.M. & Namusonge, J.S. (2013). Factors affecting growth of information communication technology firms in Nairobi, Kenya. *International Journal of Academic Research in Business and Social Sciences, 7*(3). 1-33. doi: 10.6007/IJARBSS/v3-i7/58.

2. Journal Article with URL, no DOI

Wang, J. & Wang, H. (2012). Place existing online business communication classes into the international context: Social presence from potential learners' perspectives. *Technical Writing and Communication, 42*(7). 431-451. Retrieved from http://bluehawk.monmouth.edu:2067/ehost/pdfviewer/pdfviewer?sid.

3. Journal Article, One Author

Smith, J.S. (2011). Factors affecting growth of information communication. *International Journal of Business, 7*(3). 1-33. doi: 10.6007/IJARBSS/v3-i7/58.

4. Journal Article Two to Seven Authors

Rothstein, G.F., Kelley, M., Jansep, B., & Goldberg, M.K. (2011). Factors affecting growth of information communication. *International Journal of Business, 7*(3). 1-33. doi: 10.6007/IJARBSS/v3-i7/58.

5. Journal Article More than Seven Authors

Rothstein, G.F., Kelley, M., Jansep, B., & Goldberg, M.K., Bridesaw, M., Fredricks, D.S.,…Van Golpe, Q. (2011). Factors affecting growth of information communication. *International Journal of Business, 7*(3). 1-33. doi: 10.6007/IJARBSS/v3-i7/58.

6. Newspaper Article

Authors' names. (publication year). Article title. *Newspaper Name.* URL

Watson, M. (2012, March 1). *The end of the financial recession. The New York Times.* Retrieved from http://www.nytimes.com

7. Magazine Article

Authors' names. (publication year). Article title. *Magazine Name, vol*(issue). URL

Fischerman, M. (2012, January). *America's best restaurants. Vogue, 24*(5). Retrieved from http://www.vogue.com

8. Article Abstract

Authors' names. (publication year). Article title. *Journal Name, Vol*(issue). Page numbers. URL

Smith, J.S. (2011). *Factors affecting growth of information communication.* [Abstract].
    International Journal of Business, 7(3). 1-33. doi: 10.6007/IJARBSS/v3-i7/58.

9. Online Book

Authors' names. (publication year). *Book title.* URL

Johnson, A. (2005). *The theory of social revolutions.* Retrieved from
    http://www.barnesnnoble.com/web_book.e_book/socialrevol

10. Chapter in Online Book

Authors' names. (publication year). Chapter title. *Book title.* (page numbers). URL

Johnson, A. (2005). Where did it all start? *In The theory of social revolutions* (pp. 30-38). Retrieved
    from http://www.barnesnnoble.com/web_book.e_book/socialrevol

11. Online Reference Work

Authors' names. (publication year). Article name. Authors/Editors, *Reference title.* URL

Sawyer, M.L. (2009). Sociology of affirmative action. In N.J Smelser & P.B Baltes (Eds.),
    International encyclopedia of the social and behavioral science. Retrieved from
    http://www.sciencedirect.com

12. Report/Long Document from Website

Authors' names. (publication year). *Document title.* URL

Cain, A. & Burris, M. (2013, May). *Best business practices in healthcare.* Retrieved from
    http://www.inc.com_PDF

13. Short work from a website

Document title. (publication year). *Website name.* URL

How to deal with a miserable boss. (2012, March 19). *Leadership and management by design.* Retrieved
    from http://www.ing.forbes.edu

14. Document from a Government Agency or University

Authors' names. (publication year). *Document title.* Agency name: URL

Smith, T & Applebaum, M. (2014). Scientific theory: A look into the past. Retrieved from Harvard
    University, Massachusetts, Center for Advanced Science website:
    http://www.harvard.edu/cas_scientific_theory

15. Podcast

Author. (publication year). Podcast title. URL

National Academies (Producer). (2011, May 9). Progress in international business law and
ethical considerations [Audio podcast]. *Ethics in child labor.* Retrieved from
http://www.nalaw.com

16. Blog Post

Hess, J.M. (2009, July 6). Ethics in leadership [Blog post]. Retrieved from
http://www.yale.edu/business_lead.htm/09

17. Online Audio or Video File

Klein, G. (n.d.). Advertising to the masses [Video file]. Retrieved from
http://www.youtube.com/78903_hks

18. Entry in Wiki

Title. (publication year). Retrieval date, URL

Dinosaurs and evolution. (n.d.). Retrieved July 6, 2013, from
http://www.smithsonian.org/dino_evol_53255

19. Data Set or Graphic Representation

Author. (publication year). *Document title.* Agency name: URL

U.S Department of Transportation, Research Center. (2012). *Cost of commuting versus public
transit* [Data set]. Retrieved from http://www.usdot.com/metro_washingdc

20. Conference Hearing

Authors' names. (publication year). *Document title.* Presentation location: URL

Faulker, C. (2014, January 4). *The growth of international business in the Middle East.*
Paper presentation at the International Business Convention. Retrieved from   http://www.
internationalbusiness.org/68-3_video

21. E-mail

Emails, letters, and other personal communications are not included in the list of references. This
is because the reader cannot search for and find these sources by himself or herself in a print or
electronic version.

22. Online Posting

Suo, J. (2002, May 4). Ethical dilemmas [Electronic post]. Retrieved from http://www.eds.com

PRINTED SOURCES

1. Journal Article

Sadik, A. (2008). Digital storytelling: a meaningful technology-integrated approach for engaged student learning. *Educational Technology Research & Development, 56*(4). 487-506.

2. Magazine Article

McCluthen, Y.L. (2010, May). The new earth. *National Geographic, 135*(2). 90-99.

3. Newspaper Article

Jones, B.E. (2014, February 5). Psychology of an entrepreneurial mind. *The New York Times*, p.11.

4. Article with 3 to 7 Authors

Rothstein, G.F., Kelley, M., Jansep, B., & Goldberg, M.K. (2011). Factors affecting growth of information communication. *International Journal of Business, 7*(3). 1-33.

5. Article with 8+ Authors

Rothstein, G.F., Kelley, M., Jansep, B., & Goldberg, M.K., Bridesaw, M., Fredricks, D.S.,...Van Golpe, Q. (2011). Factors affecting growth of information communication. *International Journal of Business, 7*(3). 1-33.

6. Abstract of Journal Article

Smith, J.S. (2011). Factors affecting growth of information communication. [Abstract]. *International Journal of Business, 7*(3). 1-33.

7. Letter to Editor

Misten, D. (2000, June). Speak the truth [Letter to the editor]. *Business Ventures, 18*(2).

8. Newsletter Article

The global justice movement. (2003, September). *International Business,* 20(8). 10-12.

9. Review

Emmons, F. (2012, February 10). A book of change [Review of the book *The power of justice in the global workforce*, by K. Jushgi]. The Economist, 15(89). 10-11.

10. Book

Fischer, G.D. (2013). *Into the abyss.* New York, NY: Penguin Books.

11. Book with Editor

Johnston, M.W. Ed. (2013). *Into the abyss.* New York, NY: Penguin Books.

12. Book with Author and Editor

Fischer, G.D.(2013). *Into the abyss* (M.W. Johnston, Ed). New York, NY: Penguin Books.

13. Book with Author and Translator

Fischer, G.D.(2013). *Into the abyss* (M. Smith, Trans.). New York, NY: Penguin Books. (Original
      work published 1995)

14. Book-edition other than 1

O'Malley, B. (Ed.). (2009). *The heart of the dragon, dragon fly, that is* (2nd ed.). London: Simon
      & Schuster.

15. Article/Chapter in an Edited Book or an Anthology

Brenston, K.O. (2004). How to become rich. In T.H. Ghutt, G.D. Smith, & D.V. Jones (Eds.),
      Saving and using your money after retirement (pp. 34-45). New York: NY: Penguin Books.

16. Multivolume Work

Choi, F. (Ed.). (2008). *South Korea's fight with North Korea* (Vols. 1-4). London: Greenwich
      Press.

17. Intro/Preface/Afterword/Foreword

Glosser, G.V. (1994). Preface. In H.K Rolling, *Grammar for dummies* (pp. x-xxi). Washington,
      DC: Hastings, Inc.

18. Dictionary/Reference Work

Kleeg, L. (Ed.). (2013). *Dictionary of business* (Vols. 2-3). Philadelphia, PA: Simon & Schuster.

19. Article in a Reference Work

Fercetti, D. (2000). Media exposure and lawsuits. In A. Brass (Ed.), *The international encyclopedia
of media* (Vol. 3, pp. 12-14). Corinth, VT: Brookings.

20. Republished Book

Maher, M. (2005). White devil in a black city: *The taking of Chicago in 1950.* New York, NY:
      Penguin Books. (Original work published 2001)

21. Book with a Title in its Title

Solomon, R.T. *Sigmund Freud's* Analysis of dreams and free thought. New York, NY:
      Bedford/St. Martin's.

22. Sacred/Classic Text

It is not necessary to list sacred texts, such as The Bible, Qur'an, or classical Greek and Roman works in
the reference page.

OTHER SOURCES (PRINT AND ELECTRONIC)

1. Unpublished Dissertation

Wein, M. (2011). *English and the unspoken words in Medieval literature* (Unpublished doctoral dissertation). University of Maryland, Rockville, MD.

2. Government Document

U.S Census Bureau. (2011). *Virginia demographics.* Washington, DC: Government Printing Office.

3. Report from Private Organization

Chrysler Toyota. (n.d.). *The recall of electric self-starters and its effect on consumer faith.* Retrieved from http://www.chrysler.com/toy_starters_PDF/1234_1

4. Legal Source

Article 1, Preamble, MPD Fraternal Order of Police General Orders (2005). Retrieved from MPDC FOP website: http://www.mpdcfop.org

5. Paper Presented at a Meeting (Unpublished)

Johnson, D.C. (2013, August). *Culture and personal space.* Paper presented at Johns Hopkins University Summer Research Conference, Baltimore, MD.

6. Poster Session at a Conference

Zhang, X.I., & Jung, M. (2013, June). *How students feel about shortened semesters versus traditional ones.* Poster session at the School of Advanced International Studies, Johns Hopkins University, Washington, DC.

7. Map/Chart

Africa [Map]. (2012). Retrieved from George Washington University Library Map Collection website: http://www.georgetown.edu/libray_PDF_mapAfrica

8. Advertisement

L'Oreal Lipstick [Advertisement]. (2013, June). *Seventeen, 6*(1), 31.

9. Published Interview

Lewis, D. (2003, April 12). *My business and its love of people* [Interview by S. Samson]. Retrieved from http://library.org/business_908mn

10. Lecture/Speech/Address

Dearing, D. (2009, March 2). *President Obama and the congressional budget.* Speech at the White House, Washington, DC.

11. Work of Art (Photo)

Trama, R. (2012). *Walk to the pond* [Outdoor mural]. Trenton, NJ.

12. Brochure/Pamphlet

National Education Association of Teachers. (n.d.). *Teaching to the plan* [Pamphlet]. Retrieved
  from http://www.neat.org

13. Presentation Slides

Crammer, T.F. (2014, January). *Wealth Management* [Presentation slides]. Retrieved from
  http://jhu.edu/blackboard_wm/12_gif

14. Motion Picture

Spielberg, S. (Director), & McFarlane, S. (Producer). (2012). *The last winter* [DVD]. United
  States: Home Paramount Entertainment.

15. TV Program

McFarlane, S. (Producer). (2010, September 27). *Family Guy* [Television broadcast]. Los
  Angeles, CA: Fox.

16. Computer Software or Video Game

C++ [Computer software]. (2002). New York, NY: Technofirm.

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