



JOHNS HOPKINS

CAREY BUSINESS SCHOOL

DEIB Heritage Celebration Fund

PURPOSE: The purpose of this funding initiative is to recognize our diverse community and systemically reinforce Carey's values and diversity, equity, inclusion, and belonging with all school stakeholders.

REQUIREMENTS: All proposals must meet the following criteria:

- Must be for \$2500 or less*
- Must be submitted at least 30 days in advance of the event or program
- Will enhance knowledge about other cultures and backgrounds
- Will result in direct benefit to at least 50 JHU affiliates
- Students play a role in planning & implementing proposal
- Brings members of the Carey community together to advance the goals of the Carey DEIB [Roadmap](#)
- Event takes place at a time inclusive to staff, faculty, and individuals with children, preferably midday
- If possible, event has live broadcasting with closed captioning
- If possible, the event will line up with the Signature Heritage Celebration that is being highlighted (i.e., an event honoring Native Americans will take place in November)

* Funds are based on availability, and exceptions to the \$2500 limit will be considered under special circumstances.

PROCESS:

1. Initiator submits completed application to Carey.Student@jhu.edu no less than 30 days prior to date of the program.
2. Within two weeks of receipt of the proposal, the Heritage Celebration Panel (consisting of one staff, one faculty, and one student) evaluates each proposal based on the stated requirements, and then notifies the initiator in writing of the decision.

DEIB Heritage Celebration Fund
APPLICATION

Initiator: _____ **Date submitted:** _____
Email: _____ **Phone:** _____

Project Title: _____

Other Participants: _____

Tentative Date(s) and Location(s): _____

Requirements: The initiator identifies and briefly explains how the project addresses one or more of the above requirements:

Evaluation of the Outcomes: The initiator identifies the method(s) to assess and evaluate the success of the project.

Budget and Timeline: The initiator provides the total amount requested, a timeline for the project, and a listing of anticipated expenditures for the program. (Please attach if needed)

For special circumstances, an exception to the \$2500 limit for these proposals will be considered. Briefly explain your rationale:

Signature of Initiator: _____ **Date:** _____