

# Firstname (Nickname) Lastname

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## EDUCATION

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**Johns Hopkins Carey Business School** Washington, DC  
Master of Science: Real Estate and Infrastructure Expected Aug 2021  
*Highlighted Coursework:* Real Estate and Infrastructure Valuation, Real Estate Funds and Portfolio Management,  
Real Estate Investment Trusts: Analysis and Structuring

**Name of Undergraduate Institution** Location  
Degree Granted, Major and Minor MMM YYYY  
*Honors:* GPA: 3.94/4.0; Magna Cum Laude

## REAL ESTATE EXPERIENCE

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**Organization Name** Location  
Real Estate Appraiser & Real Estate Analyst Jan 2015-Dec 2019

- Analyzed and valued property's Market value As-Is, Liquidation Values, Upon Competition Value, Contributory Value Investment Value, Insurable Value, Tax Assessment Values, and Value in use by following and adhering to guidelines provided by Uniform Standards of Professional Appraisal Practice
- Assisted in analyzing comprehensive market data and creating models for data tables and graphs in order to determine trends in demographics, absorption rates, escalating or diminishing returns, property use, and projection on current and future supply and demand
- Collected data sales history, zoning, tax assessments, aerial photos, rental rates, current and historical capitalization rates, and on-site photos for property

**Organization Name** Location  
Job Title MMM YYYY-MMM YYYY

- Performed forensic appraisals and reviews of appraisal to determine validity of original reconciled values by analyzing historical property data
- Served as assistant to Chief Appraiser to provide management with definitive data for consideration in determining market value
- Gained geographical competency of real property appraisals expanded to urban townhomes, condos, a subdivision, to suburban, lake properties and other subdivisions and communities

## LEADERSHIP & COMMUNITY OUTREACH

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**Real Estate & Investment Association, Carey Business School** Washington, DC  
President MMM YYYY-Present

- Coordinate annual Real Estate trek to New York City in collaboration with faculty and staff by recruiting, selecting, and preparing students to visit influential alumni hosts and strategic advisors of the school

**Women in Business, Carey Business School** Washington, DC  
Vice President – Capacity Building MMM YYYY-Present

- Plan and lead workshops and events to help students build skills for career advancement and professional development

## ADDITIONAL INFORMATION

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- Computer Skills:** Adobe Photoshop, STATA, Oracle Crystal Ball and ARGUS
- Languages:** Fluent in English and Chinese
- License:** Virginia Certified Residential Appraiser