## Biographic Information for Faculty Directory

Note: Fields marked with \* are required of all faculty: Bio paragraph, Contact information (including phone, email, and CV; personal website optional), Education. Other fields are optional. If information is omitted from an optional field, then that field will be omitted from the website bio page.

\*BIO PARAGRAPH: Faculty will have an opportunity to revise their bio paragraph (as they can do now). This should include information not found in the fields below.

\*CONTACT INFORMATION: Will appear on the left, as it is now. Those who have a personal website will have that as the line last, as they do now; if not, this line will be omitted.

## **Contact:**

PHONE: 410-XXX-XXX

EMAIL: XXX@jhu.edu

CV (Hyperlink)

PERSONAL WEBSITE (Hyperlink)

\*EDUCATION: Education will be listed separately, rather than included in the bio paragraph. We will omit the year of the degrees (PhD and other).

Degree Awarded, Area of Degree, Name of Institution

Example: PhD, Economics, Stanford University
 MBA, Northwestern University

HONORS AND DISTINCTIONS: Will appear as now, with teaching and research awards, journal referee service awards, editorial positions, etc.
<ul> <li>IMPACT AND ENGAGEMENT: This section is designed to capture and highlight ways in which you engage outside of Carey which may not be captured elsewhere on your bio page.</li> <li>Business</li> </ul>
<ul><li>Policy</li></ul>
- Toney
• Community

IN THE MEDIA: Listing of titles and links

• Example: Title of News Article, Op-Ed, etc. (Date noted here in parentheses)

Wall Street Journal (Hyperlink)